

28 SECEC-ESSSE CONGRESS

**EUROPEAN SOCIETY FOR SURGERY
OF THE SHOULDER AND THE ELBOW**



GENEVA • SWITZERLAND
September 19 - 22 • 2018

SECEC-ESSSE



www.secec.org

28 SECEC-ESSSE
CONGRESS

**EUROPEAN SOCIETY FOR SURGERY
OF THE SHOULDER AND THE ELBOW**



GENEVA 2018 • SWITZERLAND • SEPTEMBER 19-22

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WELCOME ADDRESS



Alexandre Lädermann
Congress President

Dear Colleagues, Friends, and Members of the SECEC family,

In September 2018, Geneva will be holding the 28th Congress of the European Society for Surgery of the Shoulder and the Elbow (SECEC-ESSSE).

On behalf of the Swiss Orthopaedics And Elbow Surgery Expert's Group, we are very excited to welcome back the congress in Switzerland for the first time since 1988 when Norbert Gschwend, one of the founding fathers of SECEC, together with Christian Gerber, hosted the congress in Bern. Switzerland has been historically influential in orthopedic progress and nowadays is one of the top two best countries in the world for medical care. Geneva is Europe's leading city break destination, very well connected: It is the smallest international city of the world and counts as one of the safest town in the heart of the EU.

Geneva, home of Calvinism, is a unique environment, a place of history and heritage. It offers a lot to discover with its old city, its fine gastronomy, and its scenic lake landscape. The cosmopolitan city has a way to combine the very modern with century old traditions as it is not only a melting pot for international NGOs but also a hub for scientific research led at CERN, watchmaking know-how, high-quality prized wines and of course finance.

Geneva's unique identity fits perfectly within the original mission of SECEC: high scientific standard, cooperation within the orthopedic community, continuous training and innovations. The congress will take place in the iconic and luxurious CICG conveniently located just off the Place des Nations (UN) and within easy reach of the city center.

I am looking forward to welcoming you and sharing experience and expertise during the congress as well as traditional Swiss customs and hospitality at a variety of very special social events.

Welcome to Geneva!



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WELCOME ADDRESS



Roger Emery
President SECEC

Dear Friends and Colleagues,

We are delighted to bring our 28th Congress to the historic city of Geneva.

Geneva is the home of the World Health Organization, and is therefore an ideal setting for our Society to consider and debate the important issues of delivering healthcare for musculoskeletal disease and for the conditions affecting the shoulder and elbow in particular.

SECEC, in keeping with the World Health Organization, aims to provide affordable treatment and safe surgery for the injuries and disabilities we encounter. The advances in technology inevitably have an economic cost to our society and global healthcare. We also share the ambitions of promoting evidence based policies and education to improve surgical standards and outcomes for our patients.

We are confident that Alex Laedermann and his colleagues will organize an excellent meeting that will define our current and future practice.

Please contribute and participate in this debate by joining us in this great city.

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LOCAL ORGANIZING COMMITTEE



Alexandre Lädemann



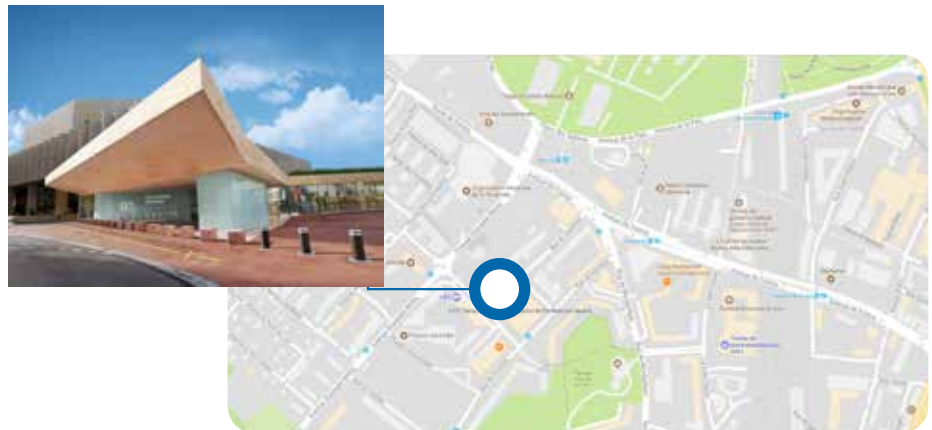
Alain Farron

VENUE

CICG

International Conference Center

Rue de Varembe 17,
1211 Genève, Switzerland
<http://www.cicg.ch/>



MAIN CONTACT DETAILS

SECEC HEADQUARTERS

**European Society for Surgery
of the Shoulder and Elbow**

Secretary: Sylvie Noël
69 Bld des Canuts
69004 Lyon
M. +33 683 17 86 13
sececoffice@gmail.com



TECHNICAL SECRETARIAT

**General Information
Registration - Exhibition - Sponsorship
SECEC Meetings - TORRES PARDO**
Nàpols, 187 2º
08013 Barcelona, Spain
Tel. +34 93 246 35 66
Fax. +34 93 231 79 72
info@secec-meetings.org



LOCAL PCO

**Accommodation - Social Events -
Tours & Excursions**
SYMPORG SA
Rue Rousseau 30
1201- Genève
Switzerland
Tel. +41(0)22 839 84 84
info@symporg.ch



DELIVERY STORAGE MATERIALS A INTERLOGISTICS INTER EXPOLOGISTICS LTD.

30 route François Peyrot
CH-1218 Grand Saconnex / Geneva. Switzerland
Contact: Mr. David Strippoli
Email: david.strippoli@iel.ch; info@iel.ch
Telephone: +41 (0) 22 798 13 28
www.iel.ch



OFFICIAL BUILDING COMPANY

PROEXPO Genève
ch. Champs-Prévost 22,
CH-1214 Vernier, Geneva
Phone : +41 22 777 73 04
Web : www.proexpo.ch
Email : marie@proexpo.ch



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REGISTRATION FEES

MEMBERS (access to the full congress – SECEC and EUSSER sessions)

Before June 30th	After July 1st	On site
475€	560€	595€€

NON MEMBERS (access to the full congress – SECEC and EUSSER sessions)

Before June 30th	After July 1st	On site
595€	680€	700€

RESIDENTS (access to the full congress – SECEC and EUSSER sessions)

Before June 30th	After July 1st	On site
330€	360€	390€€

EUSSER sessions

	Before June 30th	After July 1st	On site
Friday and Saturday	140€	160€	180€€
Including workshop on Saturday	170€	190€	210€€

The participant's registration includes documentation, certificate of attendance, coffee breaks, access to the industrial exhibition, lunch on Saturday 22nd, opening ceremony and welcome cocktail

Gala Dinner: 120€

Welcome Cocktail (For non delegates): 60€

Cancellation Policy:

25% refund for those cancellations received before July 31st 2018

No refund for those cancellations received after August 1st 2018

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GENERAL INFORMATION

REGISTRATION & ABSTRACT SUBMISSION

www.secec2018.com

CAR PARKING

Parking area available at the Congress venue

WIRELESS INTERNET ACCESS

WiFi Internet access area will be available at the Congress.

SOCIAL EVENTS

Welcome Cocktail

SECEC 2018 Welcome Cocktail will be held on Wednesday, 19th late afternoon after the Opening Ceremony.
(included in the registration fee)

Gala Dinner

SECEC 2018 Gala Dinner will be held on Friday, September 21st evening.
(not included in the registration fee)

ACCOMMODATION DETAILS

Accommodation details are available at the website and further announcements.

ECO-FRIENDLY

SECEC is a paperless, sustainable and environmental friendly Congress encouraging the use of recyclable material.

SMOKING

SECEC 2018 is a non-smoking congress.

IMPORTANT DATES

Deadline for abstract submission: February 15th 2018

Deadline for early registration: July 1st 2018

REGISTRATION DESK

Participants can pick up their personal Congress material at the registration desk, which will be open as follows

Wednesday, 19th September: 15.30 - 19.30 h

Thursday, 20th September: 07.15 - 18.00 h

Friday, 21st September: 07.15 - 17.30 h

Saturday, 22th September: 07.15 - 16.00 h

The Congress Secretariat will be available to assist you during the Congress.

Please do not hesitate to contact this office for help or advice.

ATTENDANCE

The Congress usually attracts between 1.500 and 1.800 people from all over Europe and from all over the world.

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GENERAL INFORMATION

NAME BADGES

Participants and accompanying persons are obliged to wear the official Congress name badges on all Congress occasions.

EXHIBITION

Access to the exhibition is free for registered participants. The exhibition will be open on 19 - 22 September 2018 during the congress hours.

LUNCH AND REFRESHMENTS

Lunches are not included in the participants' registration fee.
Coffee, tea will be available in the exhibition area during the breaks.

CERTIFICATE OF ATTENDANCE

Participants will receive a certificate of attendance at the Congress.

LIABILITY

By registering for the Congress and/or by participating in the exhibition joined to the Congress, participants and exhibitors agree that SECEC/ESSSE, the Organising Committee or the Congress Secretariat do not assume any responsibility for damage or injuries to persons or property during the Congress. Participants and exhibitors are advised to organize their own health, travel and personal insurances.

LETTER OF INVITATION

Upon request, the Chairman of the Local Organising Committee will be pleased to send a personal letter of invitation to registered participants so as to enable participants to obtain visas for attending the Congress. These invitation letters cannot be considered as an offer of financial support by the organisers.





PRELIMINARY SCIENTIFIC GRID

WEDNESDAY, SEPTEMBER 19th

17.45 - 19.15 h	OPENING CEREMONY				
19.15 - 20.30 h	WELCOME RECEPTION				

THURSDAY, SEPTEMBER 20th

	ROOM 1	ROOM 2	ROOM 3	ROOM 4	ROOM 5
07.30 - 08.45 h		ICL 3 Difficulties risks and complications in shoulder arthroscopy. <i>L. Lafosse (France)</i>	ICL 2 Ask the registries <i>C. Torrens (Spain)</i>	ICL 1 Updates in total elbow arthroplasty <i>J. Kiss (Hungary)</i>	JSES SESSION 1
09.00 - 10.30 h	SYMPOSIUM 1 Is there still a place for anatomic shoulder arthroplasty in 2018? <i>P. Collin (France)</i>				
10.30 - 11.00 h	Coffee Break				
11.00 - 12.15 h	Scientific Session 1 ROTATOR CUFF 1	Scientific Session 2 MISCELLANEOUS 1			
12.15 - 12.45 h	SECEC 2018 GUEST LECTURE				
12.55 - 14.25 h	LUNCH WORKSHOPS (Industry sponsored)				
14.30 - 16.00h	Scientific Session 3 ELBOW FRACTURES	Scientific Session 4 BASIC SCIENCE			
16.00 - 16.30 h	Coffee Break				
16.30 - 18.00 h	Scientific Session 5 ELBOW INSTABILITY	Scientific Session 6 ELBOW 1			
18.00 h	Adjourn				
	Free evening				

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PRELIMINARY SCIENTIFIC GRID

FRIDAY, SEPTEMBER 21th					
	ROOM 1	ROOM 2	ROOM 3	ROOM 4	ROOM 5
07.30 - 08.45 h		ICL 4 Glenoid replacement in total shoulder arthroplasty <i>P. Haiss (Germany)</i>	ICL 6 interactive demonstration of clinical examination and radiographic assessment of glenohumeral instability. <i>M. Zumstein (Switzerland)</i>	ICL 5 Traumatic conditions of the radial humeral joint <i>R. Van Riet (Belgium)</i>	JSES SESSION 2
09.00 - 10.30 h	SYMPOSIUM 2 Healthcare economics <i>E. Calvo (Spain)</i>				
10.30 - 11.00 h	Coffee Break				
11.00 - 12.00 h	National Societies Best Paper Prize	Scientific Session 7 REHABILITATION			
12.00 - 12.30 h	SECEC Presidential Guest Lecture				
12.40 - 14.10 h	LUNCH WORKSHOPS (Industry sponsored)				
14.15 - 15.45 h	Scientific Session 8 ROTATOR CUFF 2	Scientific Session 9 ELBOW 2	EUSSE SYMPOSIUM Keynote Speaker		
15.45 - 16.15h	Coffee Break				
16.15 - 17.45 h	Scientific Session 10 REVERSE SHOULDER ARTHROPLASTY 1	Scientific Session 11 MISCELLANEOUS 2	EUSSE SYMPOSIUM SCIENTIFIC PAPERS SESSION		
17.45 - 19.15 h	SECEC GENERAL ASSEMBLY				
20.30 h	EUSSE SYMPOSIUM Keynote Speaker				
SECEC 2018 - Gala Dinner					



PRELIMINARY SCIENTIFIC GRID

SATURDAY, SEPTEMBER 22th					
	ROOM 1	ROOM 2	ROOM 3	ROOM 4	ROOM 5
07.30 - 08.45 h		ICL 7 Effects on clinical and radiographic outcomes of the different design of reverse shoulder arthroplasty <i>G. Merolla (Italy)</i>	ICL 9 New technologies <i>O. Verborgt (Belgium)</i>	ICL 8 Chronic elbow dislocations <i>V. Stevanovic (Serbia)</i>	
09.00 - 10.30 h	Scientific Session 12 ANATOMIC SHOULDER ARTHROPLASTY			EUSSE SYMPOSIUM 	EUSSE SYMPOSIUM
10.30 - 11.00 h		Coffee Break			
11.00 - 11.50 h	AWARD SESSION			EUSSE SYMPOSIUM Keynote Session 	EUSSE SYMPOSIUM Keynote Session
12.00 - 12.50 h	INVITED SOCIETIES SESSION			EUSSE SYMPOSIUM Keynote Session 	
12.50 - 13.40 h		Lunch Break at the Exhibition Area			
13.40 - 15.15 h	Scientific Session 13 REVERSE SHOULDER ARTHROPLASTY 2				
15.15 - 16.15 h	Scientific Session 14 NEW TECHNIQUES, TIPS & TRICKS				
16.15 h	Closing Remarks				
16.30 - 17.30 h				EUSSE SYMPOSIUM WORKSHOPS (15.00-16.00h) 	EUSSE SYMPOSIUM WORKSHOPS (16.30-17.30h)
				Coffee Break	

EXHIBITORS MANUAL

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DEADLINES

REGISTRATION

Early Bird Registration: [July 1st 2018](#)

CONGRESS PROGRAM

Company details

Please submit the following information for your catalogue entry:
Company name – Logo - address – phone – fax – e-mail - www
Please underline the letter of your company name under which you want to be listed alphabetically.

Text on company and / or products

Maximum length of text: 100 words max.

Typewrite first capital and then the rest lowercase letters

Letter size: 12 point. 2.50 cm from left and right.

No italic / bold letters.

[Deadline to submit this information: July 20th](#)

Sent to: info@secec-meetings.org & gerard@oy-design.com

WORKSHOPS

Programme

Companies are requested to submit the content of the workshop
Title / Short description (100 words) / Timetable: Lectures + Speaker -
Country

[Deadline to submit this information: July 31st](#)

Sent to: info@secec-meetings.org

Final number of attendees and type of lunch box

[Deadline to submit this information: August 31st](#)

Sent to: info@secec-meetings.org

BOOTHS - Free design

Exhibitors must submit project plans for the Venue approval

[Deadline to submit this information: August 18th](#)

Sent to: info@secec-meetings.org

BAG INSERTS

1.500 Flyers - Material to be included in the congress bags should be shipped to Torres Pardo Head Office - At. Ms Mireia Pedrals / Laura Bravo

SECEC insert

[Deadline to submit this information: August 18th](#)

ADVERTISEMENTS (A4 vertical)

Advertisements to be included in the congress program should be sent to info@secec-meetings.org & gerard@oy-design.com

[Deadline to submit this information: August 18th](#)

MAIN CONTACT DETAILS

SECEC HEADQUARTERS

European Society for Surgery
of the Shoulder and Elbow

Secretary: Sylvie Noël

69 Bld des Canuts

69004 Lyon

M. +33 683 17 86 13

sececoffice@gmail.com



TECHNICAL SECRETARIAT

General Information

Registration - Exhibition - Sponsorship

SECEC Meetings - TORRES PARDO

Nàpols, 187 2º

08013 Barcelona, Spain

Tel. +34 93 246 35 66

Fax. +34 93 231 79 72

info@secec-meetings.org

TORRESPARDO
Congress Management

LOCAL PCO

Accommodation - Social Events -
Tours & Excursions

SYMPORG SA

Rue Rousseau 30

1201 - Genève

Switzerland

Tel. +41(0)22 839 84 84

info@symporg.ch

SYMPORG

OFFICIAL BUILDING COMPANY

PROEXPO Genève

ch. Champs-Prévost 22,

CH-1214 Vernier, Geneva

Phone : +41 22 777 73 04

Web : www.proexpo.ch

Email : marie@proexpo.ch

PROEXPO

DELIVERY STORAGE MATERIALS A INTERLOGISTICS

INTER EXPOLOGISTICS LTD.

30 route François Peyrot

CH-1218 Grand Saconnex / Geneva. Switzerland

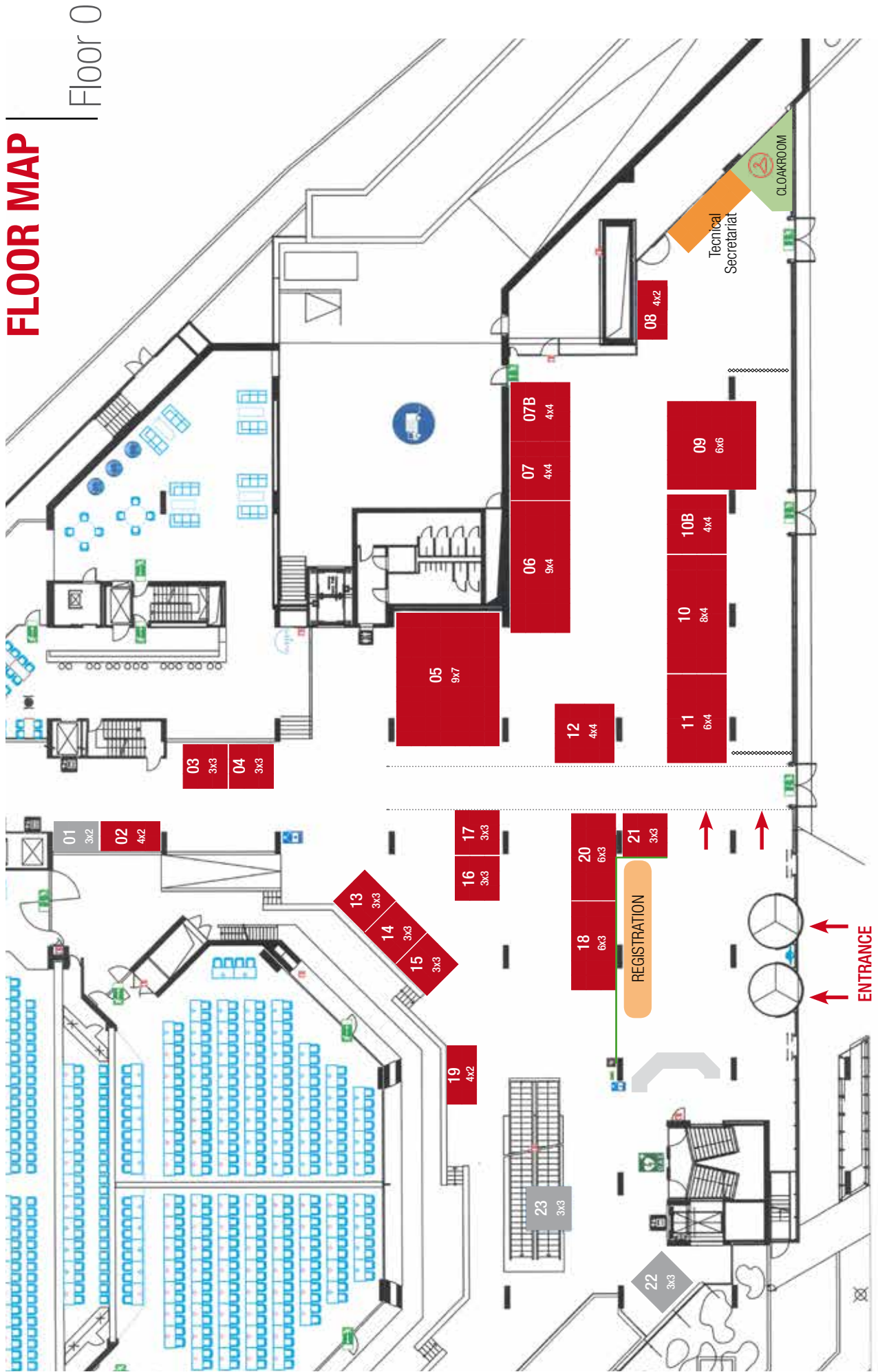
Contact: Mr. David Strippoli

Email: david.strippoli@iel.ch; info@iel.ch

Telephone: +41 (0) 22 798 13 28

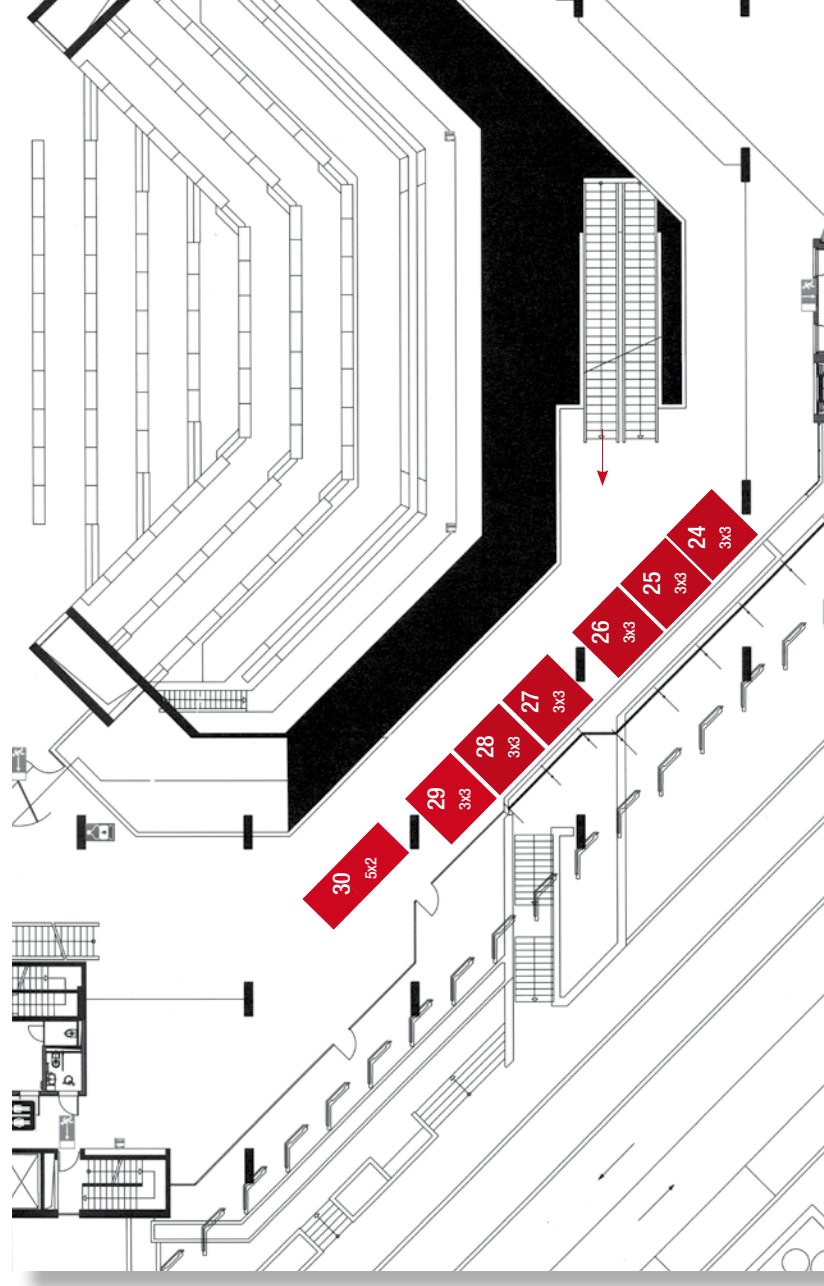
www.iel.ch

iel
Inter Expologistics





FLOOR MAP | Floor 1



VENUE

CICG

International Conference Center

Rue de Varembe 17,

1211 Genève, Switzerland

<http://www.cicg.ch/>

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SECEC-ESSSE
CONGRESS

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OF THE SHOULDER AND THE ELBOW



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 BOTH 2	 BOTH 3-4	 BOTH 5	 BOTH 6	 BOTH 7
 BOTH 7B	 BOTH 8	 BOTH 9	 BOTH 10	 BOTH 10B
 BOTH 11	 BOTH 12	 BOTH 13-14-15	 BOTH 16-17	 BOTH 18
 BOTH 19	 BOTH 20	 BOTH 21	 BOTH 24	 BOTH 25
 BOTH 26	 BOTH 27	 BOTH 28-29	 BOTH 30	





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EXHIBITION & LOGISTIC INFORMATION

SET UP & DISMANTLING

Booth construction and set-up	Tuesday 18 September	07.00-19.00 h
	Wednesday 19 September	07.00-14.00 h
Exhibition Hours	Wednesday 19 September	16.00-21.30 h
	Thursday 20 September	07.30-18.30 h
	Friday 21 September	07.30-18.30 h
	Saturday 22 September	07.30-16.00 h
Stand Dismantling	Saturday 22 September	16.00-23.00 h

CICG will charge you for extra hour after the scheduled timetable - either set up or dismantling, we kindly ask you to keep this message in mind and send it forward to your builders.

Set up / dismantling passes

The non-venue personnel, including set-up crews and suppliers of booth materials must be accredited by the venue. All the non-venue personnel must provide their ID/Passport to the Venue's reception to get an accreditation badge that must be worn and visible at all times while they are at the venue.

Set up - Main entrance

Depending on the vehicle and the transported material, the Venue will indicate you the discharge area.



Loading Dock
«Esplanade»
17, Rue de Varembe

Loading Dock
Louis Dunant

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EXHIBITION & LOGISTIC INFORMATION

Exhibition management desk

An Exhibition Management Desk will be located at the entrance of the Exhibition Area:

Tuesday, 18 September 2018 08.00 - 20.00 h

Wednesday, 19 September 2018 08.00 - 19.00 h

Accident Prevention

All escape and emergency routes in the CICG Geneva - Centre International de Conférences Genève must be kept clear at all times, including during set-up and breakdown. In the event of non-compliance the Venue shall exercise its property rights.

Surveillance Swiss Data Protection law

Exhibitors are recommended not to leave the stands unattended during opening time and to cover with a cloth or to lock up the exhibited products or equipments before leaving the venue. An identification badge is required for all participants to enter the congress venue and circulate during the congress. CICG and the technical secretariat may refuse or expel any person whose behaviour or clothing is considered incompatible with the congress image or who refuses to comply with the local safety rules.



SHIPPING AND FORWARDING INSTRUCTIONS

The Official Shipping and Site Handling Contractor is:

INTER EXPOLOGISTICS Ltd.

30 ROUTE FRANÇOIS PEYROT
CH-1218 GRAND SACONNEX / GENEVA
SWITZERLAND

TELEPHONE: +41 (0) 22 798 13 28

WWW.IEL.CH

E-MAIL: info@iel.ch or david.strippoli@iel.ch

CONTACT: Mr David Strippoli

INTER EXPOLOGISTICS LTD agent in your country

In order to assist in the smooth transfer of your booth fitting material and exhibits, Inter Expologistics have set up a world-wide network of freight forwarders who are experienced in the movement of goods to and from exhibitions. Whilst the use of these forwarders is by no means mandatory, Inter Expologistics recommend their services to you.



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EXHIBITION & LOGISTIC INFORMATION

SHIPPING INSTRUCTIONS

All goods should be clearly consigned as follows:

BY AIR / COURIER

INTER EXPOLOGISTICS LTD.

30 ROUTE FRANÇOIS PEYROT
CH-1218 GRAND SACONNEX, GENEVA
FOR SECEC 2018
EXHIBITOR NAME
STAND NUMBER.....
PIECE.....OF.....PIECES

Goods to reach Geneva Airport not later than Sunday September 16th 2018

Courier Company might have difficulties locating your stand on site and there may be difficulties in receiving your courier shipments. To avoid this, it is advisable to consign the goods to the Inter Expo Logistics Airport address. You will be liable for customs and handling charges but this ensures your goods are delivered to your stand.

BY TRUCK:

INTER EXPOLOGISTICS LTD.

PALEXPO
30 ROUTE FRANÇOIS PEYROT
CH-1218 GRAND SACONNEX, GENEVA
FOR SECEC 2018
EXHIBITOR NAME
STAND NUMBER.....
PIECE.....OF.....PIECES

Goods to reach Palexpo not later than Friday September 14th 2018

Customs

Booth fitting material and exhibits can be imported duty free on a temporary basis against either a ATA carnet or a Customs Bond which Inter ExpoLogistics can supply against payment of a bond fee.

Printed matters such as catalogues for free distribution at SECEC 2018 can be imported duty-free. This also refers to CD-ROM catalogues.

However, give-aways such as pens, lighters, T-shirts, etc. are subject to the payment of duties and VAT. So does any kind of foodstuff or alcoholic beverage.

Therefore, it is advisable to contact Inter ExpoLogistics Ltd. Before shipping such goods in order to obtain precise details about the charges you will have to pay.

It is important to know that the CICG (Centre International de Congrès de Genève) facilities do not have their own Customs Office. Swiss import customs formalities have therefore to be performed at the Airport, Truck or Rail Terminals or at the Swiss border entry points. Please allow sufficient time for these formalities and therefore respect the above deadlines.

It is important in this respect to liaise with Inter ExpoLogistics.



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EXHIBITION & LOGISTIC INFORMATION

Documents required

Commercial invoices and packing lists (they can be combined in one document) 5-fold, indicating quantity and exact nature of goods, gross and net weight and value for each item shipped, as well as weight and dimensions of each package in the shipment. A separate invoice should be made out for printed matter and give-aways.

Delivery terms

All consignments must be sent on freight prepaid terms.

Insurance

Handling of stand material and exhibits on site is at the exhibitor's risk. The same applies should goods disappear on-site. It is therefore strongly recommended that insurance is taken out to cover the above risks. Inter-Expologistics will supply such insurance only on receipt of a written request from the exhibitor.

Return transport

Return transport will be organised by Inter Expologistics who will contact each exhibitor separately.

Empties

All empties will be removed from the stand as promptly as possible, at the latest on Tuesday morning September 19th 2018 and stored at the risks of the exhibitors. After the show, they will be returned to the stands. Please allow sufficient time for their return to your stand. Do not plan too early departures. Please make sure all empties are labelled showing your name and your booth number.

Services offered by INTER EXPOLOGISTICS LTD

- Customs clearance / Storage of empty packing cases
- Transport to and from Geneva Airport/Truck & Rail terminals
- Trucking to and from the CIGG / Insurance (transport - storage)

Your Contacts at INTER EXPOLOGISTICS LTD

david.strippoli@iel.ch manuel.mazzini@iel.ch roberto.fumani@iel.ch nicolas.strippoli@iel.ch

General

All transactions undertaken by Inter Expologistics Ltd. are carried out under the "General Conditions" of the Swiss Freight Forwarding and Logistics Association (CG SPEDLOGSWISS) latest versions. Place of jurisdiction is Geneva. (Copy of GC is available on request).

The name of the event (SECEC 2018), booth number, number of packages and sender must be clearly visible on the delivered items / packing list. We will not accept any deliveries that cannot be clearly assigned to a specific event or purpose.

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EXHIBITION & LOGISTIC INFORMATION

STORAGE OF MATERIALS

As the venue does not have a storage room big enough for all companies, Inter ExpoLogistics LTd. will be taking care of the delivery of materials to the corresponding stands, and picking it up after stand dismantling.

Please take into account that no material can be stored at the venue during the congress, and materials delivered to the venue will not be coordinated by the congress organization, so we do not guarantee their good storage or delivery to the corresponding stand.

BOOTHS



Free design

Exhibitors must submit project plans for the CIGG's approval.

Deadline to submit this information: August 18th

Sent to: info@secec-meetings.org

Maximum height: 2,25 m on the first floor and 3,5 m on the main floor

PROEXPO Geneve will evaluate, together with the CIGG if the projects are in conformity with the Venue requirements. (E.g.: Max Buildings Heights).

If you need an electrical installation you can book it through PROEXPO Geneve directly.



Shell scheme booths provided by the organization

They include: lighting at 50 w/sqm, electrical supply (500w), carpeting, 1 table and 3 chairs for 9 sqm, fascia board for company name (max 20 standard letter characters), lacquered contour, lacquered side, dotted white wall. height: 2,5 m the main floor and 2.25 m on the first floor.

Any additional material such as Furniture, Audiovisual equipment, etc. can be ordered through PROEXPO GENEVE.

Electricity

Please download the **Electricity Order Form** at the congress website under "Sponsorship".

Cleaning

CIGG provides general cleaning services of the exhibition hall prior to the opening of the congress as well as daily cleaning of aisles and common areas within the exhibition. Meanwhile the daily cleaning service of stands must be ordered apart.

Please download the **Specific Cleaning Order Form** at the congress website under "Sponsorship".



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EXHIBITION & LOGISTIC INFORMATION

F&B Food & Beverage

No food and beverage from external suppliers is permitted into CICG's F&B requests for the booths should be ordered through Fabienne Pizzera. f.pizzera@miprestaurants.com

Lunch-Boxes for the Workshops will be handled by Torres Pardo, as part of the scientific program.

They should be ordered via info@secec-meetings.org within the corresponding deadline.

Deadline to submit this information: August 31st

Send to: info@secec-meetings.org

Exhibitor Badges

Each exhibiting company is entitled to a certain number of free exhibitor badges as follows: Owners, representatives and employees of exhibition firms will receive **3 exhibitor badges for every 9 sqm** free of charge. The exhibitor badge must be worn at all times during the conference.

The exhibitor badge will allow access to the exhibition, to the coffee breaks, as well as to the welcome reception, and the scientific sessions. Exhibitor badges give no access to the conference dinner.

Exhibitor badges are no named, only Company's name will appear there. It means that the list of entire staff - names - is not needed.

Literature distribution

We would ask you to restrict any literature distribution to the confines of your own stand. Noise and disturbances Exhibitors will avoid public address, audio, video presentations or background music that can disturb conversation and work in them adjacent booths.

LIABILITY

By registering for the Congress and/or by participating in the exhibition joined to the Congress, participants and exhibitors agree that SECEC-ESSSE, the Organising Committee or the PCO do not assume any responsibility for damage or injuries to persons or property during the Congress. Participants and exhibitors are advised to organize their own health, travel and personal insurances. If the exhibition has to be cancelled or changed due to unforeseen events, or general "force majeure", exhibitors will receive a 25% refund on the exhibition and sponsorship reservations confirmed.



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EXHIBITION & LOGISTIC INFORMATION

CONGRESS PROGRAM

The Congress Program will be handed out to each congress participant

The catalogue entry in the congress program is free of charge.

The exhibition catalogue:

- Leads the conference participants through the exhibition
- Shows the exhibition layout with the exhibition booths
- Lists all exhibitors in alphabetical and numerical order
- Presents all exhibitors with their full address details as well as with company and/or Service description

Please submit the following information for your catalogue entry:

Company name - Logo - address - phone - fax - e-mail - www

Please underline the letter of your company name under which you want to be listed alphabetically!

Text on company and / or products

Maximum length of text: 100 words max.

Typewrite first capital and then the rest lowercase letters

Letter size: 12 point. 2.50 cm from left and right. No italic / bold letters.

Deadline to submit this information: July 20th

Sent to: info@secec-meetings.org & gerard@oy-design.com

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LUNCH WORKSHOPS (INDUSTRY SPONSORED)

Workshops (WS) will be held at the following rooms:

- Level - 1 : 15,16,18
- Level 0: 2, 3, 4
- Level 3: 5, 6

All the rooms are easily reached from the exhibition area.

- Access to the room: 1,5 hour before the WS starts (+ no activities held at the WS Rooms after the WS).
- Within the scientific programme, at the end of the morning sessions, with a maximum duration of one 1,5 hours.
- The Workshops are considered as a private event of the company, so the company will invite the attendees.
- The price includes rental of the meeting room, AV standard set-up: screen, videoprojector, computer, mega phony (two table micros, one podium micro and two hand micros) and one AV technician.
- The company is able to present products (aimed at improving quality, care and patient service), either by means of a series of conferences and a discussion forum, or with a practical session demonstrating the placement and use of medical material.
- The symposium programme, with subjects, speakers and timetables, will be included in the scientific programme of the SECEC - ESSSE Congress.
- As the Venue does not allow to eat inside the rooms, it will be served a finger buffet outside each room.
<https://cicg.ch/fr/organisateur/nos-centres/le-cicg>

Programme

Companies are requested to submit the content of the workshop

Title / Short description (100 words) / Timetable: Lectures + Speaker - Country

Deadline to submit this information: July 31 st

Sent to: info@secec-meetings.org

20th September 2017

Lunchbox € 21,00 per piece

Option 1:

1 vegetarian salad in individual packaging
Quinoa with vegetables
1 sandwich
Cut in 2 pieces & served on trays
Turkey, gruyère cheese and mustard sauce
Grilled vegetables – vegetarian & vegan
1 dessert
Red fruit panna cotta
1 still mineral water
1 coffee or 1 tea

Option 2:

1 vegetarian salad in individual packaging
Greek salad with feta & olives
1 sandwich
Cut in 2 pieces & served on trays
Tomato, mozzarella and pesto sauce
Raw vegetables – vegetarian & vegan
1 dessert
Chocolate pie
1 still mineral water
1 coffee or 1 tea

21st September 2017

Lunchbox € 21,00 per piece

Option 1:

1 vegetarian salad in individual packaging
Mixed salad
1 sandwich
Cut in 2 pieces & served on trays
Dried beef meat and gruyere cheese
Tofu and tomato – vegetarian & vegan
1 dessert
Fruit pie
1 still mineral water
1 coffee or 1 tea

Option 2:

1 vegetarian salad in individual packaging
Cucumber with yogurt sauce and herbs
1 sandwich
Cut in 2 pieces & served on trays
Tuna mousse with salad
Humus – vegetarian & vegan
1 dessert
Chocolate mousse
1 still mineral water
1 coffee or 1 tea

FINAL number of attendees and type of lunch box
Deadline to submit this information: August 31 st
Sent to: info@secec-meetings.org



WWW.SECEC.ORG